

**Creekside HOA Board of Directors
Emergency Meeting
Creekside Pool
Saturday, January 29, 2022
11:00 AM**

Meeting Summary

Attendees: Jeannie Tucker, Pres.; Betsy Dunlap, Sec.; Martha Martin, Treasurer; and Carol Sack, Member at Large

Copper Rose Community Management Company is losing two managers including Cyndi Sisk who has managed Creekside for approximately two years. Board has been concerned for some time about the excessive workload assigned to our manager. As a result, business has been somewhat delayed or unsatisfactory because she has not had the time to devote to our HOA.

The 2022 Copper Rose Community Management Contract has not been executed. The board submitted several revisions to the proposed contract and the company has not gotten back to the board to review these revisions.

The board decided to solicit proposals for a new community management company. Each board member will recommend several companies, the board will pick at least three to receive a request for proposal.

Board members each will develop a list of criteria for a proposal. Members will also review and include duties and responsibilities from the Copper Rose Community Management Contract. Carol found a source online that may help (not sure which one she found, but here's a source online: [Find a Local HOA Management Company near you | HOA Management Directory](#))

Among our priority criteria are: retaining Phil Brown, the landscape company and any other vendors working with Creekside. Other concerns include the upcoming annual meeting, collecting bids for solar power service that Cyndi initiated, preparation of the HOA 2021 taxes, and ensuring our records securely transferred to the new company.

Jeannie will ask Phil Brown whether he can recommend any other HOA property management companies that we may consider. Martha will prepare a draft request for proposals for review and input from all board members.

Board will meet next Saturday, February 5, 2022, 11:00 AM, at the Creekside Pool to select 3 companies who will be asked to submit proposals for Creekside community management. Board will also discuss how the proposal process will be handled.